



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** January 5, 2021

**Title of Item:** 2021 Committee Appointments

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Each year the County Board updates committee appointments. The following items are attached.

1. A draft proposed resolution. Known changes are indicated in red.
2. 2021 AMC Policy Committees & Voting Delegate Appointments.
3. 2020 Aitkin County Board of Commissioners Committees. Known changes are indicated in red.

Once the committee appointments have been made, the resolution will be updated accordingly.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Make appointments and adopt resolution.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 5, 2021

By Commissioner: xxxx

20210105-xxx

2021 Committee Appointments

**BE IT HEREBY RESOLVED**, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2020:

Aitkin Airport Commission (2)	J. Mark Wedel John Welle
Aitkin County Care Board	Laurie Westerlund
Aitkin County Community Corrections Advisory Board (2)	J. Mark Wedel Anne Marcotte
Aitkin County Water Planning Task Force	J. Mark Wedel
Aitkin Economic Development Administration (AEDA)	J. Mark Wedel
AMC Delegates (8)	Commissioner District 2 Commissioner District 3 Commissioner District 4 Commissioner District 5 County Administrator County Engineer Environmental Services Director HHS Director
Aquatic Invasive Species (AIS)	J. Mark Wedel Brian Napstad
Arrowhead Counties Association (2)	Don Niemi Laurie Westerlund
Arrowhead Economic Opportunity Agency	Laurie Westerlund Don Niemi, Alt.
Arrowhead Regional Development Center (ARDC)	Don Niemi Laurie Westerlund, Alt.
Assessor for Unorganized Townships	Mike Dangers
ATV Committee (2)	Brian Napstad Laurie Westerlund
Big Sandy Lake Management Plan (1+Alternate)	Brian Napstad Anne Marcotte, Alt.
Budget Committee 2020 (2)	J. Mark Wedel ??
Development Achievement Center (Liaison) (1+Alternate)	Laurie Westerlund Don Niemi, Alt.
East Central Regional Library Board	Don Niemi Brian Napstad, Alt.

Economic Development (2)	Brian Napstad Don Niemi
Emergency Management	J. Mark Wedel
Environmental Assessment Worksheet (2)	Anne Marcotte Brian Napstad
Extension Committee (1 + Alternate)	Anne Marcotte, Laurie Westerlund, Alt
Facilities/Technology Committee (2)	J. Mark Wedel Laurie Westerlund
Fairgrounds Custodian	Kirk Peysar
H&HS Advisory Committee (Liaison) (2)	J. Mark Wedel Laurie Westerlund
Historical Society (Liaison)	J. Mark Wedel
Housing & Redevelopment Authority of Aitkin County (HRA) (Liaison)	Laurie Westerlund
Investment Committee	County Board
Joint Powers Natural Resources Board (2)	Brian Napstad, Anne Marcotte, Alt. Rich Courtemanche
Lakes & Pines (1+Alternate)	Don Niemi Anne Marcotte, Alt.
Law Library	Ann Marcotte, Don Niemi, Alt.
McGregor Airport Commission (2)	Brian Napstad William Bedor
MCIT Representative (1 + Alternate)	Laurie Westerlund Jessica Seibert, Alt.
Mille Lacs Fisheries Input Group	Laurie Westerlund
Mille Lacs Watershed (1 + Alternate)	Laurie Westerlund Don Niemi, Alt.
Mississippi Headwaters Board (1+Alternate)	Anne Marcotte Brian Napstad, Alt.
MN Rural Counties (1+Alternate)	Don Niemi Laurie Westerlund, Alt.
Natural Resources Advisory Committee (2)	Anne Marcotte Brian Napstad
NE MN Office Job Training	Don Niemi
Northeast MN ATP (2)	Brian Napstad John Welle Don Niemi, Alt.

Northeast MN Emergency Communications Board (ECB)	Brian Napstad Dan Guida, Alt.
Northeast MN Regional Advisory Committee (RAC)	Patrice Erickson Dan Guida, Alt.
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alt.
Northern Counties Land Use Coordinating Board (NCLUCB) (1+Alternate)	Anne Marcotte Brian Napstad, Alt.
Ordinance Committee (2)	Brian Napstad Anne Marcotte
Personnel/Insurance Committee (2)	J. Mark Wedel Anne Marcotte
Planning Commission	Anne Marcotte Laurie Westerlund, Alt.
Rum 1W1P Policy Committee	Laurie Westerlund Don Niemi, Alt.
Snake River Watershed Management Board	Brian Napstad
Snake River 1W1P Policy	Brian Napstad Don Niemi, Alt.
Sobriety Court	J. Mark Wedel
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Toward Zero Deaths	J. Mark Wedel
Tri-County Community Health Services Board	Laurie Westerlund

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 5<sup>th</sup> day of January, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 5<sup>th</sup> day of January, 2021

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Jessica Seibert  
County Administrator

# AMC 2021 POLICY COMMITTEE & VOTING DELEGATE APPOINTMENTS

## 2021 AMC POLICY COMMITTEE APPOINTMENTS

Counties must appoint at least one commissioner or county official to each of the five AMC policy committees. Individuals may not serve as a voting member on more than one policy committee.

<b>2021 County Board Chair</b>	
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<b>Policy Committee</b>	<b>2021 Policy Committee Member</b>
<b>Environment &amp; Natural Resources Policy Committee</b>	
<b>General Government Policy Committee</b>	
<b>Health &amp; Human Services Policy Committee</b>	
<b>Public Safety Policy Committee</b>	
<b>Transportation &amp; Infrastructure Policy Committee</b>	

## 2021 AMC VOTING DELEGATE APPOINTMENTS

Please type (or clearly print) the names of your county's appointed AMC Voting Delegates for 2021 in the spaces below. Voting delegates are permitted to cast votes on behalf of one's county during official AMC meetings/business.

<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	
<b>5</b>	
<b>6</b>	
<b>7</b>	
<b>8</b>	

**ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS**  
**Section 1. Association Delegates** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled unexpired term.

Please return to Laurie Klupacs @ [lkupacs@mncounties.org](mailto:lkupacs@mncounties.org)

**2020 Aitkin County Board of Commissioners Committees**

<b>Committee</b>	<b>Freq</b>	<b>Scheduled</b>	<b>Representative</b>	<b>Time</b>	<b>Location</b>	<b>Length</b>	<b>Contact</b>	<b>Phone</b>	<b>Email</b>
Environment & Natural Resources Policy Health & Human Services	AMC		Commissioner Anne Marcotte						
General Government	AMC		Commissioner Don Niemi						
Health & Human Services	AMC		HHS Director Cynthia Bennett						
Indian Affairs Task Force	AMC		Commissioner Laurie Westerlund						
Public Safety Committee	AMC		Commissioner Laurie Westerlund						
Transportation Policy	AMC		Commissioner Bill Pratt <b>Brian Napstad</b>						
Aitkin Airport Commission	Monthly	1st Thursday <b>Wednesday</b>	Wedel	4:00 PM	Aitkin <b>Public Library</b>		City Administrator- <b>Rose Beverly</b>	218-927-2527	<a href="mailto:cityadmin@ci.aitkin.mn.us">cityadmin@ci.aitkin.mn.us</a>
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Pratt <b>Napstad</b>	1:00 PM	Aitkin		Steve Hughes	218-927-6565	<a href="mailto:hughes.aitkinswcd@gmail.com">hughes.aitkinswcd@gmail.com</a>
Aitkin County CARE Board	Monthly	3rd Tuesday	Westerlund	7:00 AM	Aitkin	1-2 hrs.	Lynne Jacobs	218-927-1383	<a href="mailto:aitkincountycare@gmail.com">aitkincountycare@gmail.com</a>
Aitkin County Community Corrections	Quarterly	Varies	Wedel, Marcotte	8:30 AM	Aitkin	1 hour	Kami Genz	218-927-7394	<a href="mailto:kami.genz@co.aitkin.mn.us">kami.genz@co.aitkin.mn.us</a>
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel	2:00 PM	Aitkin/ MLEC		Steve Hughes	218-927-6565	<a href="mailto:hughes.aitkinswcd@gmail.com">hughes.aitkinswcd@gmail.com</a>
Aitkin Economic Development Administration	<del>Monthly</del> <b>Quarterly</b>	3rd Thursday	Wedel	4:00 PM	Aitkin <b>City Hall Public Library</b>		City Administrator- <b>Rose Beverly</b>	218-927-2527	<a href="mailto:cityadmin@ci.aitkin.mn.us">cityadmin@ci.aitkin.mn.us</a>
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Niemi and Westerlund	6-8 PM	Duluth	2 Hrs.			
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Westerlund, Alt. Niemi	1:00 PM	Virginia AEOA	2 Hrs.	Diane Krukemeyer Paul Carlson	800-662-5711 ext. 7322 800-662-5711 ext. 7319	<a href="mailto:Diane.krukemeyer@aeoa.org">Diane.krukemeyer@aeoa.org</a>
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Niemi, Alt. Westerlund	10:00 AM	Varies	2 Hrs.	Mary Zaroni	800-232-0707	<a href="mailto:mzaroni@ardc.org">mzaroni@ardc.org</a>
ATV Committee	As needed <b>Monthly</b>		Pratt <b>Napstad</b> and Westerlund		Aitkin	2-3 Hrs.	Rich Courtemanche	218-927-7364	<a href="mailto:rich.courtemanche@co.aitkin.mn.us">rich.courtemanche@co.aitkin.mn.us</a>
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Pratt <b>Napstad</b> , Alt. Marcotte	2:30 PM	Tam/ Cromwell	2 Hrs.	Janet Smude	218-927-6565 ext 110	<a href="mailto:smude.aitkinswcd@gmail.com">smude.aitkinswcd@gmail.com</a>
Budget Committee	Monthly	1st Tuesday	Wedel and Pratt <b>Napstad</b> , Marcotte	10:00 AM	Aitkin	2 Hrs.	Jessica Seibert	218-927-3093	<a href="mailto:jessica.seibert@co.aitkin.mn.us">jessica.seibert@co.aitkin.mn.us</a>
Development Achievement Center	Monthly	3rd or 4th Thursday	Westerlund, Alt. Niemi	3:30 PM	Aitkin/ Mcgregor	2 Hrs.	Tammy Jo Johnson	218-768-4031	<a href="mailto:tjacdac@frontier.com">tjacdac@frontier.com</a>
East Central Regional Library Board	Monthly	2nd Monday	Niemi, Alt. Pratt <b>Napstad</b>	10:00 AM	Cambridge			763-689-7390 ECRL Office	
Economic Development	Monthly	1st Wednesday	Pratt <b>Napstad</b> and Niemi	1:30 PM	Aitkin		Ross Wagner	218-927-7305	<a href="mailto:rwagner@co.aitkin.mn.us">rwagner@co.aitkin.mn.us</a>

Emergency Management	As needed		Wedel		Aitkin		Dan Guida	218-927-7420	<a href="mailto:dan_guida@co.aitkin.mn.us">dan_guida@co.aitkin.mn.us</a>
Environmental Assessment Worksheet	As needed		Marcotte and Pratt- Napstad		Aitkin		J. Welle/ T. Neff	218-927-7469 Welle 218-927-7352 Neff	<a href="mailto:jwelle@co.aitkin.mn.us">jwelle@co.aitkin.mn.us</a> <a href="mailto:tneff@co.aitkin.mn.us">tneff@co.aitkin.mn.us</a>
Extension	4x year	Monday	Marcotte, Alt. Westerlund	5:30 PM	Aitkin		Susanne Hinrichs	218-828-2286	<a href="mailto:susanneh@umn.edu">susanneh@umn.edu</a>
Facilities/Technology	As needed		Wedel and Westerlund		Aitkin		Jessica Seibert	218-927-3093	<a href="mailto:jessica.seibert@co.aitkin.mn.us">jessica.seibert@co.aitkin.mn.us</a>
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Westerlund	3:30 PM	Aitkin		Cynthia Bennett	218-927-7225	<a href="mailto:cynthia.bennett@co.aitkin.mn.us">cynthia.bennett@co.aitkin.mn.us</a>
Historical Society (Liaison)	Monthly	4th Wednesday	Wedel	10:00 AM	Aitkin			218-927-3348	<a href="mailto:achs3348@embarqmail.com">achs3348@embarqmail.com</a>
HRA (Liaison)	Monthly	4th Wednesday	Westerlund	9:30 AM			Teresa Smude	218-927-2151	<a href="mailto:teresa@aitkinhra.org">teresa@aitkinhra.org</a>
Investment	As needed		All Commissioners		Aitkin				
Joint Powers Natural Resource Board	Odd Months	4th Monday	Pratt Napstad and Land Cmr Courtemanche Alt. Marcotte	10:00 AM	Bemidji	2 Hrs.	Kallie Briggs	Cell: 218-417-0358	<a href="mailto:kalliebriggs@gmail.com">kalliebriggs@gmail.com</a>
Lakes and Pines	Monthly	3rd Monday	Niemi, Alt. Marcotte	10:00 AM	Mora		Bob Benes	320-679-1800	<a href="mailto:bob.benes@lakesandpines.org">bob.benes@lakesandpines.org</a>
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi		Aitkin				
MCIT			Westerlund, Seibert						
McGregor Airport Commission	Monthly	Last Wednesday	Pratt Napstad	6:30 PM	McGregor	2 Hrs.	Bill Bedor	952-941-5147 or cell 612-810-7219	<a href="mailto:bbedor@comcast.net">bbedor@comcast.net</a>
Mille Lacs Fisheries Input Group	Monthly <sup>2-8-10x</sup> yr		Westerlund	5:30 PM		3 hrs.			
Mille Lacs Watershed	10x year	3rd Monday	Westerlund, Alt. Niemi	10:00 AM		2 Hrs.	Steve Hughes	218-927-6565	<a href="mailto:hughes.aitkinswcd@gmail.com">hughes.aitkinswcd@gmail.com</a>
Mississippi Headwaters Board	Monthly	4th Friday	Marcotte, Alt. Pratt- Napstad	10:00 AM	Cass County	2 hrs.	Tim Terrill	218-824-1189	<a href="mailto:timt@mississippiheadwaters.org">timt@mississippiheadwaters.org</a>
MN Rural Counties	8x year	Varies	Niemi, Alt. Westerlund	10:00 AM/ varies	ITV/ varies	2 hrs.	Dan Larson	612-210-2493	<a href="mailto:dan27@frontiernet.net">dan27@frontiernet.net</a>
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Marcotte and Pratt- Napstad	6:30 PM	LLCC	2-3 Hrs.	Rich Courtemanche	218-927-7364	<a href="mailto:rich.courtemanche@co.aitkin.mn.us">rich.courtemanche@co.aitkin.mn.us</a>
NE MN Office Job Training	As called		Niemi				Marie Domiano	218-735-3740 Headquarters	
Northeast MN ATP	Quarterly	2nd Wednesday	Pratt Napstad, (Niemi, Alt.) and Engineer Welle	10:00 AM	Varies		Russell Habermann	218-529-7552	<a href="mailto:rhabermann@ardc.org">rhabermann@ardc.org</a>
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Pratt Napstad (Sheriff Guida Alt.)	10:00 AM	ITV/ varies		Holly Olson	218-726-2921	<a href="mailto:olsonh@stlouiscountymn.gov">olsonh@stlouiscountymn.gov</a>

Northeast Waste Advisory Council	Quarterly	2nd Monday	Pratt Napstad, Alt. Westerlund	10:00 AM	Duluth	2 Hrs.	Heather Cunningham	218-384-9174	<a href="mailto:Heather.Cunningham@co.carlton.mn.us">Heather.Cunningham@co.carlton.mn.us</a>
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Marcotte, Alt. Pratt Napstad would like to attend regularly	9:30 AM	Varies		John Chell	218-259-4628	<a href="mailto:info@nclucb.org">info@nclucb.org</a>
Ordinance	As needed		Pratt Napstad and Marcotte		Aitkin		Jessica Seibert	218-927-3093	<a href="mailto:jessica.seibert@co.aitkin.mn.us">jessica.seibert@co.aitkin.mn.us</a>
Personnel/Insurance	As needed	2nd Tuesday	Marcotte and Wedel	1:30 PM	Aitkin		Jessica Seibert	218-927-3093	<a href="mailto:jessica.seibert@co.aitkin.mn.us">jessica.seibert@co.aitkin.mn.us</a>
Planning Commission	Monthly	3rd Monday	Westerlund Marcotte, Alt. Marcotte Westerlund	4:00 PM	Aitkin		Terry Neff	218-927-7352	<a href="mailto:tneff@co.aitkin.mn.us">tneff@co.aitkin.mn.us</a>
Rum 1W1P Policy Committee	Quarterly-Monthly	Unknown	Westerlund, Alt. Niemi	??	??	??	Tiffany Determan	763-689-3271	<a href="mailto:tiffany.determan@mn.nacdnet.net">tiffany.determan@mn.nacdnet.net</a>
Snake River Watershed	Monthly	4th Monday	Pratt Napstad	9:00 AM	Mora		Teresa Wickeham	320-679-6456	<a href="mailto:Teresa.Wickeham@co.kanabec.mn.us">Teresa.Wickeham@co.kanabec.mn.us</a>
Snake River 1W1P Policy			Pratt Napstad, Alt. Niemi						
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel	12:00 PM	Aitkin/Birchwood		kami.genz	218-927-7394	<a href="mailto:kami.genz@co.aitkin.mn.us">kami.genz@co.aitkin.mn.us</a>
Solid Waste Advisory	As needed		Pratt Napstad and Westerlund		Aitkin		Terry Neff	218-927-7352	<a href="mailto:tneff@co.aitkin.mn.us">tneff@co.aitkin.mn.us</a>
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel	1:00 PM	Aitkin		Amy Dotzler	218-927-2133	<a href="mailto:adotzler@aitkinpolice.com">adotzler@aitkinpolice.com</a>
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund		Itasca County				